



GOVERNMENT OF KHYBER PAKHTUNKHWA
RETIREMENT BENEFIT AND DEATH COMPENSATION FUND
FINANCE DEPARTMENT

Finance Department Civil Secretariat Peshawar

<http://www.financekpp.gov.pk>

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No.SO (SR – II)FD/4-36/2019-20

Dated Peshawar: 26th December, 2019

To

1. The Senior Member, Board of Revenue, Khyber Pakhtunkhwa.
2. All Administrative Secretaries to Government of Khyber Pakhtunkhwa.
3. The Principal Secretary to Governor, Khyber Pakhtunkhwa.
4. The Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.
5. The Secretary, Provincial Assembly, Khyber Pakhtunkhwa.
6. All Heads of Attached Departments in Khyber Pakhtunkhwa.
7. All Commissioners in Khyber Pakhtunkhwa.
8. All Deputy Commissioners in Khyber Pakhtunkhwa.
9. All Political Agents / District & Sessions Judges in Khyber Pakhtunkhwa.
10. The Registrar, Peshawar High Court, Peshawar.
11. The Chairman, Public Service Commission, Khyber Pakhtunkhwa.
12. The Chairman, Services Tribunal, Khyber Pakhtunkhwa.
13. The Chairman, Provincial Ombudsman Secretariat, Khyber Pakhtunkhwa.
14. All Board Members / Management Committee Members of RB&DC.

SUBJECT SETTLEMENT OF RETIREMENT BENEFIT AGAINST GROUP INSURANCE CLAIMS

Dear Sir,

I am directed to refer to the subject noted above and to state that Government of Khyber Pakhtunkhwa is pleased to announce settlement of retirement benefit claims against defunct Group Insurance Scheme. Application form is enclosed herewith for processing the claims. The payment is being made to claimants who retired before promulgation of RB&DC Act on 06th November, 2014 and light of Peshawar High Court, Peshawar Judgment dated 13th November, 2019.

It is therefore requested that all claims fall under the scheme may kindly be sent on prescribed form completed in all respect, enabling this department to settle the same and make payment against the available sums in the scheme.

Encls: as above

Section Officer (SR – II)

A Copy for information is forwarded to:

1. The Accountant General, Khyber Pakhtunkhwa, Peshawar
2. The Director, Treasuries & Accounts, Khyber Pakhtunkhwa.
3. All the District Controller of Accounts in Khyber Pakhtunkhwa.
4. The Director, FMIU, Finance Department.
5. The Treasury Officer, Peshawar
6. All the District/Agency Accounts Officer, Khyber Pakhtunkhwa / FATA
7. All Section Officers / Budget Officers in Finance Department, Khyber Pakhtunkhwa, Peshawar.
8. The Private Secretary to Minister Finance, Khyber Pakhtunkhwa.
9. The Private Secretary to Secretary / P.As to Special Secretary, Additional Secretaries / Deputy Secretaries in Finance Department, Khyber Pakhtunkhwa.
10. HR Finance Department (Assistant Director Web).
11. Section Officer (E-2), Government of Pakistan, Establishment Division.

Section Officer (SR – II)



RETIREMENT BENEFIT AND DEATH COMPENSATION FUND

Payment of Retirement Benefit Against Group Insurance Claims

Paste passport size photograph

PART - I

A Personal Information

a) Personal No.

b) Name

c) Father Name

d) CNIC #

e) Last Position / Designation

f) Grade / BPS

g) Name of Parent Department

h) Date of Birth dd mm yyyy

i) Date of Appointment

j) Date of Retirement

k) Service History

		Date	Designation	BPS
(i)	Appointment			
(ii)	Promotion	(i)		
		(ii)		
		(iii)		
		(iv)		
		(v)		
(iii)	Retirement			

PART - II

B Beneficiary / Claimant Information

a) Name

b) CNIC

c) Father / Husband Name

d) Address
Present/Postal

Permenant

Contact No.

Affidavit

I solemnly declare on oath that all information in this form is correct according to best of my knowledge and belief and nothing has been concealed and that the claim was not previously settled by State Life Insurance Corporation of Pakistan

Signature or Thumb Impression
of Beneficiary / claimant

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PART - III

C Bank Detail of the Claimant

a) Name of Bank

b) Bank Code

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c) Title of Account

c) Account No

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Signature of Branch Manager

Stamp with Branch Code

PART-IV

CERTIFICATES BY THE HEAD OF DEPARTMENT

- 1 The information contained above in respect of Mr/Miss/Mrs _____ is correct according to our record.
The above named employee was neither a Contingent Paid / Work Charged / Adhoc / Contract employee etc nor a deputationist from any Provincial / local Government and he is/was a regular contributor of RB&DC & GI Funds. Further he /she was neither dismissed nor removed from service.
- 2 The particular of nominee(s) of deceased employee mentioned in Part - I & II above are correct and there is no other nominee(s) as per record of this office. In case, particulars of nominee(s) given in Part - I & II found incorrect at later stage by any forum, our department will be responsible for refund of sanctioned amount(s) to RB&DC Fund.
- 3 Certified that the claim has been submitted for the first time and had never been sent previously from any office of this department.
- 4
- 6 The above named employee was not uniform employee of Armed forces at the time of retirement

Dated _____

Seal and Signature

Head of the office / Department

Required documents & instructions for submission of Application Form

- a) The application form must be countersigned by the concerned Head of office / Administrative
- b) Death Notification/order issued by the concerned Department
- c) Death certificate issued by NADRA / Union Council / Union Committee/Municipal Committee duly attested.
- d) CNIC of the employee and the prospective beneficiaries & Form - Bay of minor in case of death
- e) One copy of photograph duly attested in respect of each beneficiary . In case of purdah observing ladies, photographs will not be required, A certificate that she is Purdah observing lady must be attached.
- f) Photocopy of cheque book leaf may be attached for confirmation of bank account
- g) Last pay certificate duly signed by the office of the AG/DCA/DDO/DAO/AAO(s)
- h) Succession Certificate in case more than one beneficiary
- i) Forward application form with covering Letter to:

**Deputy Director (RB&DC), 1st Floor Directorate of Treasuries & Accounts, Khyber Pakhtunkhwa
Peshawar**

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