

## PESHAWAR HIGH COURT PESHAWAR

### TERMS OF REFERENCE FOR HIRING A FIRM FOR CONDUCTING EXAMINATION FOR RECRUITMENT OF ADDITIONAL DISTRICT & SESSIONS JUDGES B-20.

#### 1. BACKGROUND INFORMATION

Peshawar High Court, Peshawar intends to award contract to a reputable testing body for conducting test (written) for recruitment of 25 posts of Additional District & Sessions Judges in Bps-20. Applications from eligible candidates were solicited through advertisement in leading Newspapers against which 657 Number of applications were received. The desired firm shall be responsible to conduct the screening/written test from these eligible candidates and submit its results to this Court within an agreed timeframe.

#### 2. SCOPE OF THE SERVICES

In order to make recruitment of Additional District & Sessions Judges against the posts lying vacant in the District Judiciary in a transparent and merit oriented manner, screening test followed by detailed examination is required be conducted. Exam/Test will be conducted by engaging an independent reputable firm hired through competitive process as decided by the competent authority. The selected firm will prepare the test/exam (written) and undertake the test/exam (written) of the candidates at Provincial level. The desired firm shall prepare and submit the result of the exam to this Court in a given time frame. Selection Committee under the chairmanship of the hon'ble Chief Justice shall interview the qualified candidates. List of subjects to be examined are as follow: (Detailed syllabus attached)

#### **SUBJECTS/PAPERS**

S.No	Paper	Component	Maximum Marks
1	English	General Knowledge/Pakistan Affairs:> Part-I Precis and Composition :> Part-II	30 <u>70</u> 100
2	Civil Law Paper	1. Civil Procedure Code 1908 2. Family Court Act 1964 3. Muslim Family Laws Ordinance 1961 4. Mercantile Law 5. Rent Restriction Ordinance Khyber Pakhtunkhwa	100
3	Criminal Law Paper	1. Criminal Procedure Code 1898 2. Pakistan Penal Code 1860 3. Qanoon-e-Shahadat Order 1984 4. Hudood Laws	100

### 3. CRITERIA FOR SELECTION:

The assignment entails full secrecy at all steps of the activity. Very experienced and appropriately qualified persons who have vast knowledge of preparation and administration of tests of such type of exams are required to be performed. Thus highly experienced and qualified firm will be selected as per the following criteria:

➤ **ELIGIBILITY:**

Valid Registration for conducting tests/examinations.

➤ **REQUIRED DOCUMENTS AND CRITERIA OF SELECTION:**

Profile of firm:

Name, address, telephone, Fax number and e-mail address of the firm.

Ownership, Legal status and Organizational Structure of the firm.

Year of establishment.

➤ **EXPERIENCE AND PAST PERFORMANCE.**

List of similar assignments with cost, undertaken in the past 05 Years.

Performance certificate of assignment/projects completed are required to be attached.

➤ **KEY PERSONNEL QUALIFICATION & EXPERIENCE.**

Academic qualification, experience and brief CVs of Key team personnel.

➤ **FINANCIAL.**

Documentary evidence of financial position, e.g. Bank statement or audited accounts of the last 05 years.

Income Tax return of the last 03 years.

➤ **OTHER INFORMATION**

Details of disputes/litigation or arbitration with client (s)

Affidavit that firm has never been black listed.

Request for proposal (RFQ) shall be issued to short listed firms only.

Expression of interest must be delivered in a written form to the address below by 10<sup>th</sup> April 2015

**Muhammad Ayub Khan**  
**Registrar Peshawar High Court, Peshawar.**